

***Quotation****Quote No. & Client Name*

|  |  |
| --- | --- |
| Date |  |
| Product |  |
| Quote No. |  |
| MSA Focus Ref. |  |
| Client Ref. |  |
| Prepared by |  |
| Provided for |  |
| Requested by |  |
| Team Server Ref. |  |

# Quotation Details

|  |  |
| --- | --- |
| Changes Requested |  |
| Performance Impact |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Cost Breakdown: | No. Of Days | Unit Cost | Cost |
| Specification |  |  |  |
| Development |  |  |  |
| QA |  |  |  |
| Report Writer |  |  |  |
|  |  | **Total (excluding VAT)** |  |
|  |  | **Increase in annual support fee** |  |

# Quotation Terms & Conditions

* **Prices are valid for 30 days from the above date**
* **Payment terms are 30 days from invoice**
* **Payment is 50% on order, 50% on delivery**
* **If there is any increase to the annual support fee, this will be supplied to the first invoice issued after installation.**

# Acceptance

**If this quote is accepted, please complete this section and return to the address below:**

|  |  |
| --- | --- |
| Your P.O Number |  |
| Signed |  |
| Print Name |  |
| Date |  |
| Return to: | Customer Support  MSA Focus International Ltd.  First Floor, Unit 1  Neptune Court  Vanguard Way  Cardiff  CF24 5PJ |